



## The Architectural Association

### Hooke Park Assistant Forester and Sawmill Operator

<b>Salary:</b>	£19,200 to £22,400 per annum (Pro rata £24,000 - £28,000 per annum)
<b>Location:</b>	Beaminster - Dorset
<b>Department:</b>	Hooke Park
<b>Reporting to:</b>	Head of Hooke Park
<b>Starting Date:</b>	As soon as possible
<b>Contract Type:</b>	Permanent
<b>Hours of work:</b>	Part-time: 4 days per week, 9am – 5pm

#### Role Overview

We are looking for an enthusiastic and proactive individual with practical forestry experience to join our small team at Hooke Park – someone willing to get hands-on working outside in our beautiful forest and timber yard and playing a key role in supporting the work at Hooke Park.

The position is a supporting role that connects the forest and the timber yard and is fundamental for the integration of forestry work with timber supply for buildings at Hooke Park. You will be working together with our Head Forester assisting in the management of the woodland; maintenance, planting, monitoring, tree felling and extraction. You will also play a key role in operating the timber sawmill and helping our team to coordinate the supply of timber for built projects, liaising with the forester and academic programme heads on requirements and availability of material.

This role is ideal for a highly practical person with forestry skills, and a real passion for woodland. Hands-on forestry experience is an essential requirement, and some experience of timber processing/ machining is highly desirable, but training will be provided for operating the timber mill - we welcome applicants from forestry backgrounds who are willing to develop their skills and knowledge in this area. Some experience with making, particularly working in timber would be an advantage but not essential. A very important aspect of the role is supervising and enforcing a high standard of Health and Safety and good working practice.

You will be working within a small team and the role will include diverse interaction with people across the site, including our forester, academic staff, workshop technicians, make

tutors and students, as well as our maintenance, facilities and admin team and a rolling schedule of visitors to the campus. You must be good at working within a team, able to plan and prioritise your work and self-directed when necessary.

## **Main Responsibilities**

### Forestry

- To assist the Head Forester in the day-to-day operations and management of the forest, including general forest maintenance work, planting, monitoring and assisting with tree felling and extraction.
- Support the Head forester with the implementation of the Hooke Park Woodland Management Plan
- Undertaking tree tagging and mapping tree locations and assisting with maintaining of forest and compartment records.

### Timber Production

- Assist the forester with coordinating the supply of timber for Hooke Park build projects and to support academic programmes.
- Operate the timber sawmill (full training can be provided) ensuring that the finished result is of high quality and delivered on time.
- Assist in the coordination of milling schedules in line with material requirements for AA projects
- Ensure the appropriate storage of timber for seasoning
- Run the timber drying kiln as required (training can be provided).
- Maintain and organise the timber stock, including maintaining inventory records.
- Maintain a tidy and well organised yard

### General

- To assist in the technical operations of the campus outside of the workshop as required
- Maintain the sawmill and other forestry machinery and tools
- Ensuring a high standard of health and safety of all activities

## **Person Specification**

### Essential

- Practical experience of forestry work and a sound knowledge of forestry practices
- Experience of woodland operations and forest machinery
- An interest in and understanding of forest management • An ability to plan effectively and good time management.
- A strong interest in working with timber - processing, production and material properties
- A can-do attitude
- A proven team worker
- Willingness to develop new skills and take on new areas of responsibility

### Desirable

- Woodland Based competencies (NPTC, LANTRA etc)
- A forestry-based qualification
- Experience in wood mill or similar role
- Prior experience with operating a Wood-Mizer sawmill
- Experience working on various machines such as cross-cut saw, rip saw, panel saw, planer thicknesser, band saw etc.
- Experience with woodworking or carpentry
- Prior experience with chainsaw and/or chainsaw licence
- An interest in the construction industry
- Telehandler licence
- A full UK driving licence
- Manual handling up to 25kg
- Good oral and written communication
- IT skills (Word, Excel)

Creative thinking and problem-solving are essential skills for AA employees. Ideal candidates will be high-energy individuals and team players.

All staff must:

- Comply with all legislative and regulatory requirements (e.g. Finance, HR, Health & Safety)
- Adhere to the requirements set out in the AA Code of Behavioural Expectations and other institutional policies.