

### Programme Books / Reading Lists

Programme books are reference items kept aside for each course. Most can be borrowed for the weekend from 4pm on Saturdays until 12 midday on Mondays and also over the Christmas and Easter vacations. Reading lists can be viewed on the library website.

### Journals

Current journal subscriptions are kept in the Journals Room. Back issues are shelved alphabetically on the walls of the Journals Room and in the Journals Store. Journals held in storage can be ordered at the issue desk. A number of E-journals are available via the Online Resources page of the library website.

### Online Databases

For access to these resources please see the Online Resources available on the AA library website.

### JSTOR

Digital backfiles of leading academic journals across humanities, social sciences and sciences

### Avery Index

Indexes and abstracts on architecture, design and related subjects

### Art Index

Art and architecture articles, including full text

### Construction Information Service:

Includes complete updated British Standards, technical guides and product information

### CumInCAD

Includes ACADIA conferences

### Material ConneXion

Advanced, innovative, sustainable materials

### Rudi (Resource Multimedia Urban Design)

### WiFi in the Library

Internet available through WiFi. Set up instructions are available at the issue desk.

### Using the Online Catalogue (Sirsi)

The library keeps books in a number of different rooms. Please search the online catalogue before checking the shelves.

72.01.036	ARC 1	BOOK	MAIN LIBRARY
Shelf no.	Copy	Item Type	Room location

### Recommended London Libraries

Useful reference libraries to join are:

The British Library: the UK's largest reference library.

For admission details see <http://www.bl.uk>

The British Architectural Library at the RIBA: online catalogue is available at [www.architecture.com](http://www.architecture.com)

Both libraries are freely accessible.

### Contacting the Library

Librarian: Hinda Sklar

Special Collections

[hsklar@aaschool.ac.uk](mailto:hsklar@aaschool.ac.uk) / 020 7887 4035

Deputy Librarian: Aileen Smith

New Acquisitions / Programme Books

[aileen@aaschool.ac.uk](mailto:aileen@aaschool.ac.uk) / 020 7887 4032

AA Archivist: Edward Bottoms

[edward@aaschool.ac.uk](mailto:edward@aaschool.ac.uk) / 020 7887 4049

Cataloguer: Beatriz Flora

Inter-Library Loans

[flora@aaschool.ac.uk](mailto:flora@aaschool.ac.uk) / 020 7887 4106

Serials Librarian: Simine Marine

Online Resources / User Services

[simine.marine@aaschool.ac.uk](mailto:simine.marine@aaschool.ac.uk) / 020 7887 4117

Renewals / Reservations: 0207 887 4036

[library@aaschool.ac.uk](mailto:library@aaschool.ac.uk)



### Term-time Hours

Monday–Friday 10–9pm, Saturday 11–5pm

### Vacation Hours

Monday–Friday 10–6pm, Saturday closed

### Registering / Borrowing / Payment of Fines, Photocopies, Printing

On registering with the AA you will be given a membership card which you can use to borrow books from the library. All fines, photocopying and printing need to be paid using this card. Money can be added at the accounts office. Undergraduate students can borrow 10 books, graduate students and staff 12 books, and members 8 books. Most books are available for a loan of 3 weeks.

### Renewals / Reservations / Inter-Library Loans / Bookstore Requests

These can be made through the online catalogue or via the issue desk, or by telephone (0207 887 4036). Please note that books can only be renewed twice consecutively and renewals will not be permitted if the item is reserved by another user or if the equivalent of £5+ in fines is owed. Bookstore items requested before 1pm should be available the same day after 3pm. Books requested after 1pm will be available after 3pm the following day. Please note there are no bookstore collections on Saturdays.

### Overdue Policy

A reminder notice is sent two days before books are due. All students will be notified by email of overdue books. It is therefore vital to check the email account that you have given the AA Registrar on a regular basis. Overdue books are charged at 10p / day / book. Overdue Programme books are charged at £5 / book / day. For full details of our overdue policy see the library website.